



*Due 4<sup>th</sup> Thursday of June or when leadership changes*

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

<b>INCOME</b>	<b>EXPENSES</b>
<b>BEGINNING BALANCE</b>	
1. GSUSA Registration Dues _____	1. GSUSA Registration Dues _____
2. Product Sales Deposits _____	2. Take Action Projects _____
a. Total Fall Product Deposits _____	3. Product Sales _____
b. Total Cookie Sale Deposits _____	a. Fall Product (total ACH Debit to Council) _____
3. Troop/Group Dues _____	b. Cookies (total ACH Debit to Council) _____
4. Other _____	4. Program Books (Journeys, etc.) _____
<b>TOTAL INCOME (lines 1-4)</b> _____	5. Activities/ Events/ Camping/Program _____
	6. Insignia (uniforms/badges/patches/pins) _____
	7. Troop Administration (copies, stamps, etc.) _____
	8. Adult Learning (trainings) _____
	9. Other _____
	<b>TOTAL EXPENSES (lines 1-9)</b> _____

  

<b>BALANCE SUMMARY</b>	
Total Income _____	
- Total Expenses _____	
= Balance _____	

**Attach a separate page explaining what plans your troop/group has for the remaining balance.**

**BALANCE CARRYOVER** You must receive approval from your Membership Manager in order to carryover a large troop/group balance to the next Girl Scout year.

**ALL AUTHORIZED BANK SIGNERS MUST READ AND SIGN THIS REPORT**

Print Name (holds debit card)	Signature	Position	Date
Print Name (receives bank statements)	Signature	Position	Date
Print Name (holds checkbook)	Signature	Position	Date