

## HISTORICAL COMMITTEE VOLUNTEER MISSION DELIVERY VOLUNTEER

### Summary:

Term of Appointment: An Historical Committee Volunteer is appointed for an annual two (2) year term renewable upon completion of each term. This position requires the attendance, by phone or in person, at meetings monthly, quarterly or as needed.

Supervision: An Historical Committee Volunteer works in partnership with the council Communications Manager. The COO provides general oversight for the communication functions of the council.

Support: An Historical Committee Volunteer receives support, guidance, and encouragement from local Mission Delivery staff.

### Responsibilities:

- Attend meetings to coordinate and plan for historical archiving of local Girl Scout memorabilia;
- Organize and catalog existing historical information and items regionally;
- Plan and prepare displays of local Girl Scout memorabilia;
- Coordinate and share available memorabilia throughout the council;
- Develop plans to share Girl Scout history with girls by using memorabilia in conjunction with ongoing Girl Scout events;
- Be guided by the Girl Scout Mission, Promise and Law;
- Remain informed about and comply with the most current fund development policies, procedures, and guidelines of Girl Scouts of the Desert Southwest (GSDSW) and Girl Scouts of the USA (GSUSA).

### Qualifications and Core Competencies:

- Girl focus: Empower girls to lead and cooperate with others on all relevant issues that impact the interests and needs of the girls all while having fun.
- Personal integrity: Demonstrate dependability, honesty, and credibility.
- Adaptability: Adjust, modify own behaviors while remaining flexible, tolerant and responsive to changing situations and environments.
- Oral communication: To express ideas and facts in a clear and accurate manner. Committed to supporting the council by presenting a positive and consistent message of Girl Scouting.
- Foster diversity: Understand, respect, and embrace differences.
- Computer skills: Access to email and the internet, plus knowledge of social media.
- Additional requirements
  - o Current GSUSA membership
  - o Previous Girl Scout experience is appreciated, but not necessary
  - o Complete volunteer application process and any training requirements, if needed

By signing below, I affirm that I have read and understand the information above and agree to fulfill the responsibilities for this position.

Date: \_\_\_\_\_ Service Unit: \_\_\_\_\_

Print Name: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_