



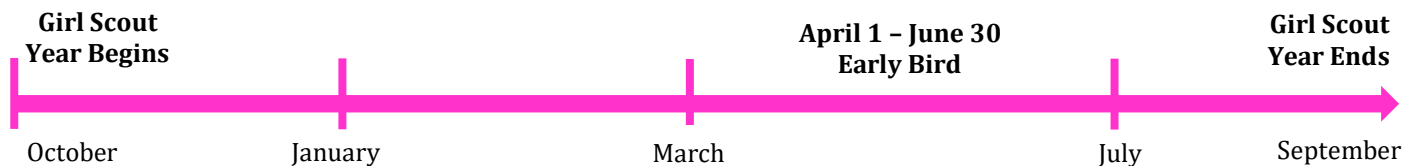
2023 Early Bird Packet

For Individuals, Troops and Service Units

Thank you for your dedication to your girls, service unit, council, and the Girl Scout Movement. We could not build girls of courage, confidence, and character without the countless hours you have contributed as a volunteer. Congratulations on completing another year of fun, growth, and sisterhood with your troop!

This 2023 Early Bird Packet is your invitation to become an **Early Bird Troop** and **Early Bird Service Unit** to earn **Early Bird Perks**. Included in this packet is everything you need to prepare for another great Girl Scout year early!

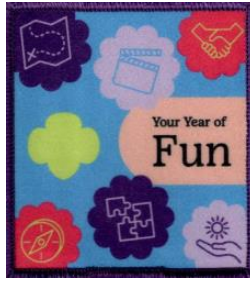
What is Early Bird?



The Girl Scout year begins on October 1 and ends on September 30 each year. The Early Bird renewal period is a time for troop leaders and parents to renew their Girl Scout memberships. Beginning April 1, you can renew your membership for the upcoming membership year (beginning October 1).

Why Early Bird?

1. Get a jump start on all the fun!
2. Troop leaders will know whether girls will be back when school resumes and if there are openings in the troop.
3. Parents should make sure their daughter(s) will be back in the same troop by fall. Plus, it will be one less item on your very full list when you're deep in back-to-school mode.
4. Troops will be ready for the fall product program.
5. Service units can better plan for the year.
6. Your troop will be eligible for Honor Troop.
7. Bragging rights!
8. Receive early bird perks!



Early Bird Perks

Individual Perk

- Every girl renewed by June 30, 2023, receives a free Early Bird patch.

Troop Perks - Be an Early Bird Troop!

How? Your troop **must** be in good standing and meet the following criteria:

1. Renew at least 70% of the girls (as of your troop roster on March 31).
2. Renew at least two registered and approved volunteers (Girl Scout membership, background check eligible and position assigned: one in the leader position and one in the co-leader position).
3. Turn in **complete** troop financials to council by June 30, 2023.
 1. Your troop's financial report **MUST** include your summary financial report, ledger, all bank statements, and all receipts.
 2. All documents must be legible to be considered complete.
 3. Please see [GSDSW Troop/Service Unit Financial Reports](#) for details.

What are the Early Bird Troop Perks?

1. One early Cookie Booth sign-up.
2. Fall product program base troop proceeds for nut and candy items of .85 per item.
3. Cookie program base troop proceeds will be an additional .05 per package.

How Does My Troop Receive Our Perks?

Submit your [Early Bird Troop Application](#) by June 30, 2023

**Individually Registered Girls (IRG's) and Service Units do not need to submit Early Bird Application to receive Early Bird Perks.*

Service Unit Perks – Be an Early Bird Service Unit!

[Active service units](#) meeting either of the following criteria can choose either a service unit pizza party (for Early Bird girls/adults) or a \$100 gift card to our council shop.

- Highest percentage of Early Bird registrants.
- 70% of your troops earned the Early Bird Troop distinction.

**Service Unit must be in good standing with financials turned in by June 30, 2023.*

**Service Unit Perk must be redeemed by September 30, 2023.*

Honor Troop

Don't miss out on earning Honor Troop because you forgot to Early Bird. Early Bird renewal is a part of the Honor Troop requirements. See our Honor Troop Application at www.gsdsww.org under Forms for full details.

What is Honor Troop?

The Honor Troop program serves as a guide for troops to ensure a well-rounded year of Girl Scouting. It allows your troop to successfully ensure girls are exposed to diverse girl-led leadership opportunities. It is a distinction given to troops that are active within Girl Scouting and are in good standing at the council level. This includes renewal and financial reports, as well as participating in Girl Scout activities and traditions within the period of that membership year.

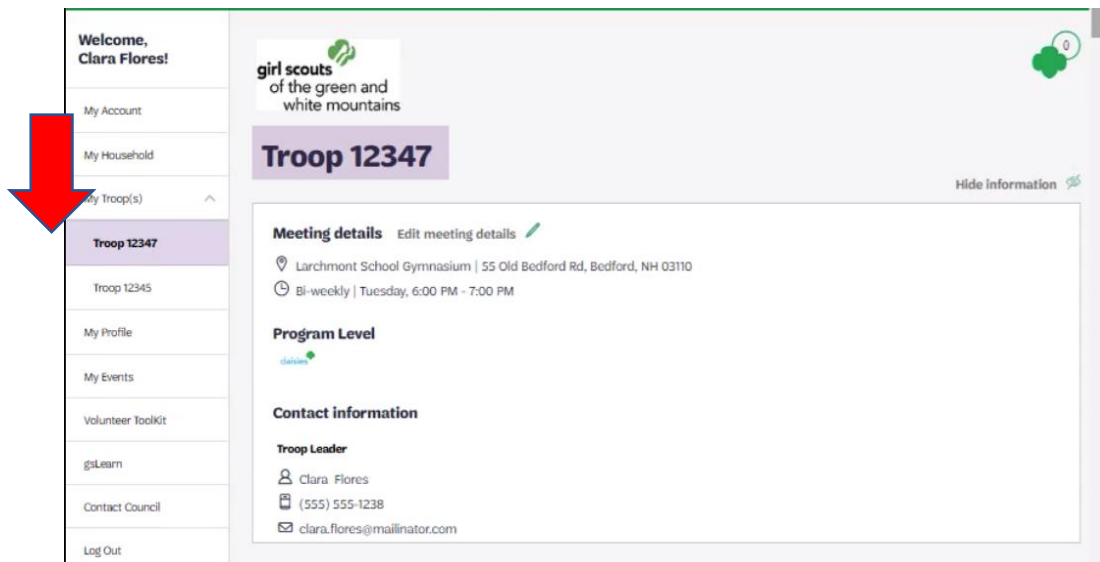
How Do I Renew Registrations for My Troop?

Renewing your troop is fast and easy! Follow these instructions to renew your troop. If you have any questions, contact Customer Care at info@gsdsww.org.

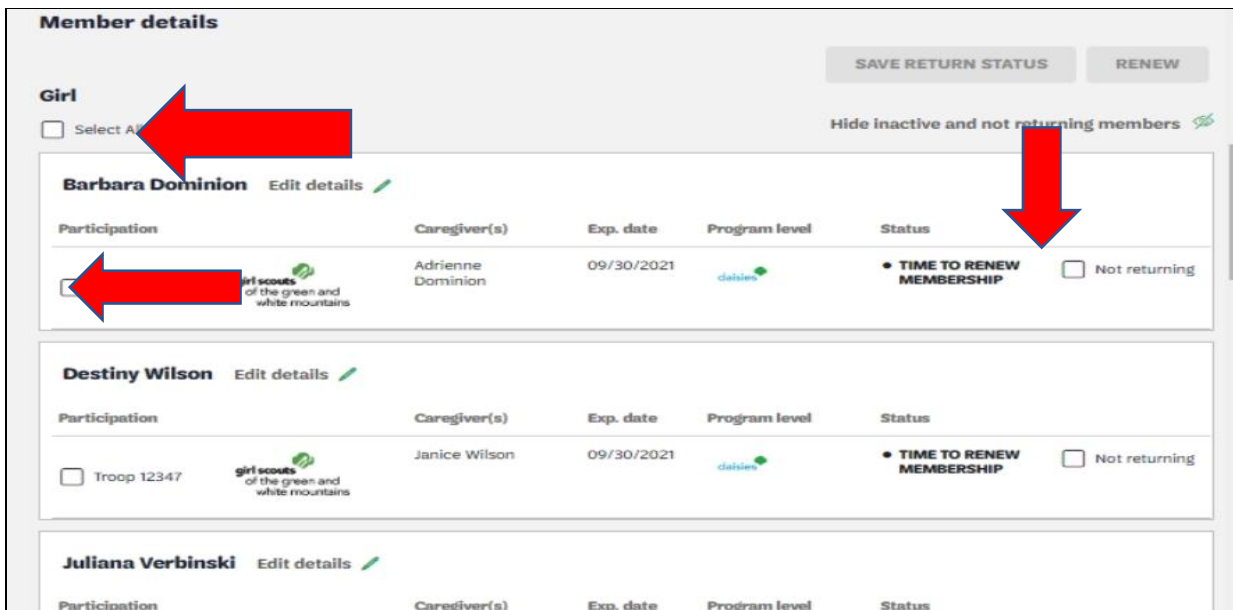
1. Login to your **MyGS** account from the council website at www.gsdsww.org and click on **My Account**.

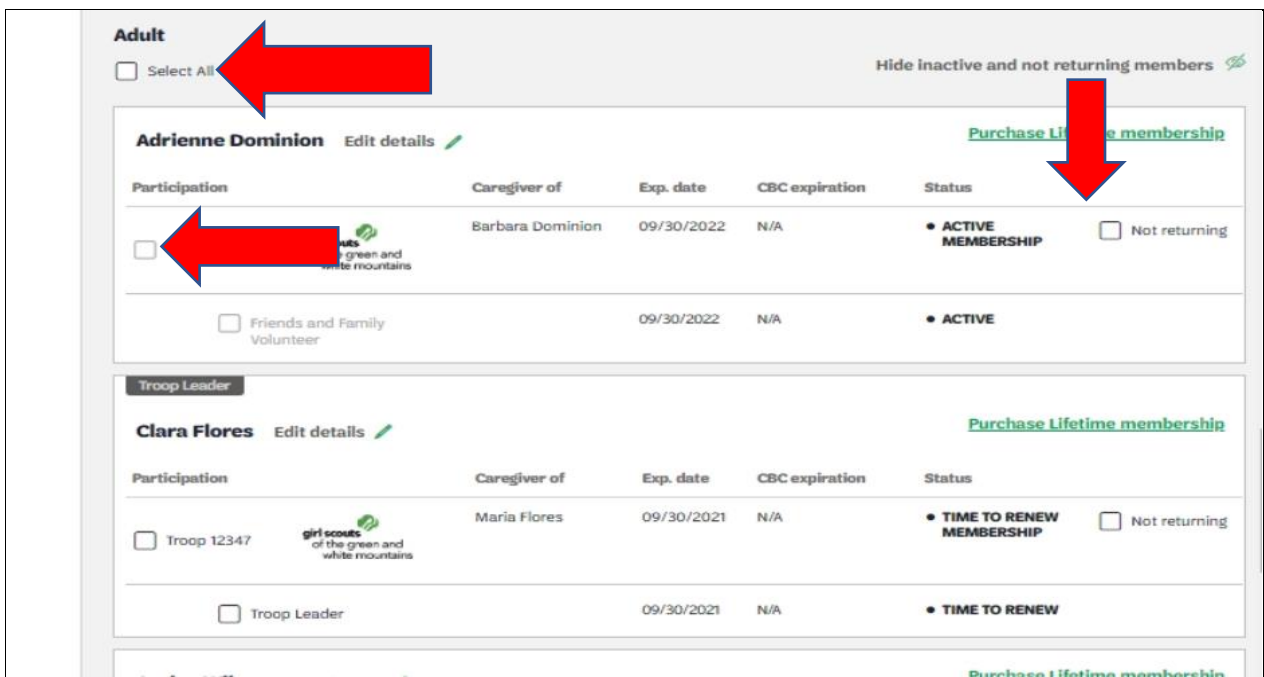
The image shows a sequence of steps for logging into a MyGS account. It starts with the top of the Girl Scouts website, where a red arrow points to the 'SIGN IN' button. Below this, a red arrow points to the 'MY GS' link in the navigation menu. A red arrow also points to the 'My Account' button in the bottom right corner of the page. In the center, a screenshot of the login form is shown, with a red box around the 'Email address' field and a red error message 'Email is required' below it. The form also includes a 'Password' field, a 'Remember me' checkbox, and a 'Forgot password?' link. A green 'LOG IN' button is at the bottom of the form. At the bottom of the page, a red arrow points to the 'My Account' button in the navigation bar.

2. Choose **My Troop** and select your troop number.

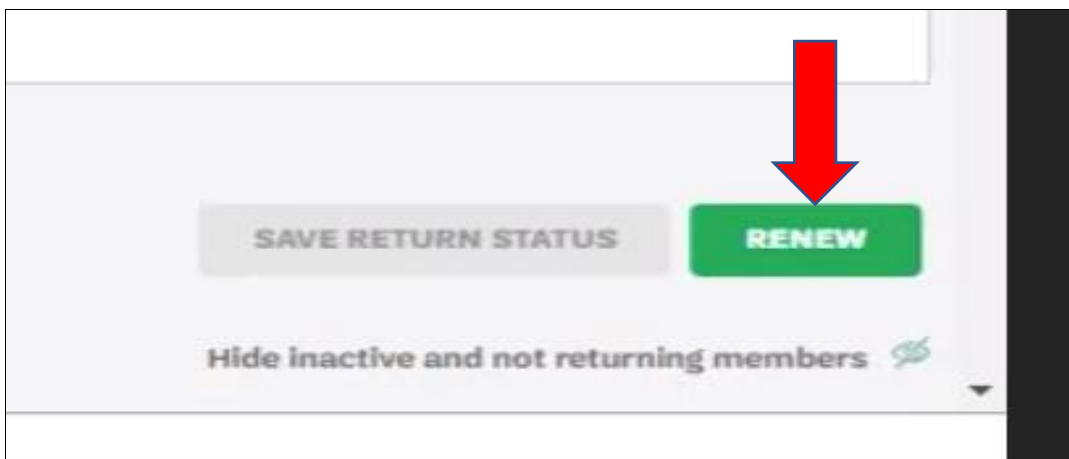


3. Go to the member details and select all (girls and adults) that are NOT returning. Click save to save return status. Check the box next to each girl and adult that you will be registering, or you can click the select all box. **You can hide all the members that are not returning to make selection for registration easier.*

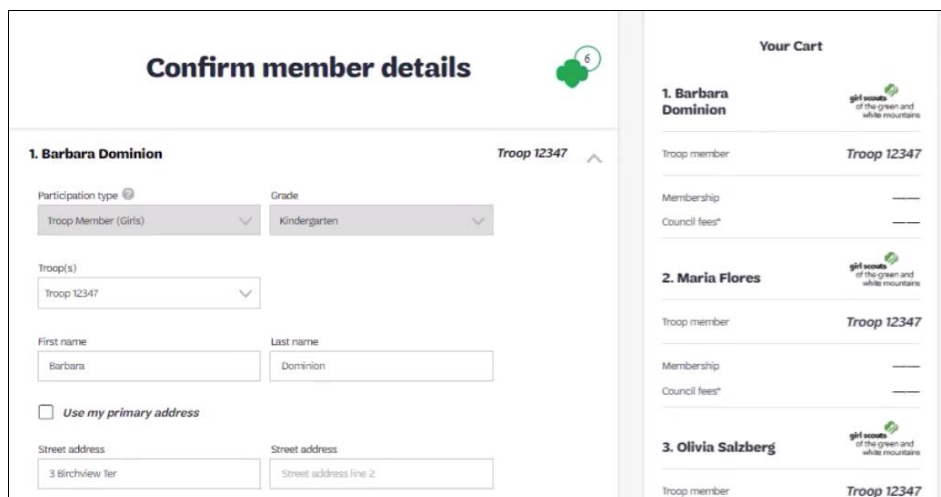




- Click **Renew** at the top of the screen after you have selected all members to be re-registered.



- Verify each member's details and update as needed. Some fields can only be updated by Council, please send an email to info@gdsdw.org to update that information.



6. Click the correct membership year and choose the payment type: credit card in most cases
* You will repeat this for each member you are registering.

Choose a Membership year

Girl 2022 Membership 525.00
October 2021 - September 2022

Choose payment type

Credit Card Choose Credit Card

Apply for financial aid ?

Program Credits ?

7. After completing one member, click on next participant to update the next member and repeat until all members have been updated.

NEXT PARTICIPANT Remove participant X

Friendly reminder: you'll still be able to edit participant details before completing your purchase.

2. Maria Flores	Troop 12347
3. Olivia Salzberg	Troop 12347
4. Clara Flores	Troop 12347
5. Janice Wilson	Troop 12347
6. Jenifer Salzberg	Troop 12347

8. Click on **Review Cart** to see all pending memberships for the troop.

Confirm member details 6

1. Janice Wilson	Troop 12347	✓
2. Jenifer Salzberg	Troop 12347	✓
3. Barbara Dominion	Troop 12347	✓
4. Maria Flores	Troop 12347	✓
5. Olivia Salzberg	Troop 12347	✓
6. Clara Flores	Troop 12347	✓

I would like to:

- Renew a household member >
- Renew a troop member >
- Register a new member >

Click Review Cart

REVIEW CART

9. Click the box in the right-hand column to accept the **Promise and Law**. Then click **Add Payment** details at the bottom of the screen.

The screenshot shows a payment form with the following elements:

- Discount or promotional code:** A text input field labeled "Code" and an "APPLY CODE" button.
- Summary table:**

Donation amount	\$0.00
Outstanding balance	\$0.00
Total amount	\$25.00
- Notes:**
 - Please note that Membership fees are non-refundable.
 - Your membership fees power life-changing experiences for girls, locally and nationally. Membership is not refundable or transferable to another person.
 - *Council fees help power amazing experiences for girls in your community and are non-refundable.
- Agreement:** A checked checkbox labeled "I agree to the Girl Scout Promise and Law (required)".
- Buttons:** An "ADD PAYMENT DETAILS" button at the bottom right.

10. Complete payment information and **Submit Payment**.

The screenshot shows the payment method and billing address section of a payment form:

- Payment method:** Logos for VISA, Discover, AMEX, and Discover.
- Cardholder information:**
 - Cardholder first name: Clara
 - Cardholder last name: Flores
 - Credit/Debit card number: 41*****1111
 - Expiration date: 01/2029
 - CW: 123
- Security notice:** "Your credit card information is **secure**. GSUSA does not save your billing information."
- Select a billing address:**
 - Selected: **Clara Flores**, 692 Bedford Rd, New Boston, NH, USA, 03070
 - Option: Use a different address
- Buttons:** A "SUBMIT PAYMENT" button at the bottom right, with a callout box pointing to it that says "Click Submit Payment".

11. Print receipt for troop records and click **Manage My Account** to verify the memberships went through. This may take a few minutes to update in the system.

The screenshot shows a payment confirmation page with the following elements:

- Payment confirmation:**
 - Order #02512014
 - Amount: \$195.00
 - Receipt sent to: clara.flores@mailinator.com
 - Print receipt button
- Message:** "Thanks so much for continuing to be a role model for girls! Please allow a few minutes for your renewal to appear in your account. In the meantime, make yourself at home by customizing your settings."
- Buttons:** A "MANAGE MY ACCOUNT" button.
- Tip:** A purple icon and text: "Tip: It takes about a minute".

Congrats—You're an Early Bird Troop!