

# HONOR TROOP APPLICATION

October 1 – September 30  
Due by November 1  
Submit to [info@gsdsw.org](mailto:info@gsdsw.org)

The Honor Troop program serves as a guide for troops to ensure a well-rounded year of Girl Scouting. It allows your troop to successfully ensure girls are exposed to diverse girl-led leadership opportunities.

If your troop decides they want to work towards earning the Honor Troop distinction, we recommend you plan accordingly and integrate the requirements into your plans for the year.

- All requirements must be completed between October 1- September 30 (except Early Bird requirement).
- Troop qualification must be verified with signatures from troop leader, a girl troop member and the service unit manager.
- Submit completed application to council no later than November 1.
- Qualifying troops receive a certificate for the troop and a patch and year bar for each girl in the troop
- Virtual activities may be substituted for in-person activities when available.

Completed applications (including all signatures and payment) may be:

- emailed to [info@gsdsw.org](mailto:info@gsdsw.org)
- faxed to 915-565-1500
- mailed to GSDSW Volunteer Experience, 9700 Girl Scout Way, El Paso, TX 79924

Always keep a copy for your records.

Honor Troop applications are due by **November 1.**

## INSTRUCTIONS

1. Requirements must be completed between October 1 and September 30 (except Early Bird requirement).
2. **This is a troop program. At least 50% of the troop must participate in each activity, unless noted otherwise.**
3. Troops must complete all of the mandatory requirements AND at least 20 additional activities in this packet.
4. Requirements and activities may be completed in any order.
5. **One activity may NOT be used to fulfill more than one requirement. No double-dipping.**
6. Payment for Honor Troop items **MUST** be included in order to process application.
7. **Honor Troop Applications are due November 1.**

## RECOGNITIONS RECEIVED

Items will be presented to Honor Troops at the Adult Awards Ceremony in the spring.

- Official certificate
  - Honor Troop Ribbon
  - Exclusive Honor Troop patches (with payment)
- See event calendar at [www.gsdsww.org](http://www.gsdsww.org).

This is a council program and the patches/bars should be worn on the back of the uniform.



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# MANDATORY HONOR TROOP REQUIREMENTS

ALL of these requirements MUST be completed

Troop # \_\_\_\_\_ Service Unit \_\_\_\_\_  
( 5 digits)

Are you a first-time Honor Troop Applicant?  YES  NO

## MEMBERSHIP

**Returning Troops ONLY-** Early Bird registration. At least 70% of the girls and two adult volunteers\* in the troop (as of March 31<sup>st</sup>) re-registered for the following Girl Scout year by June 30th. *For troops with Senior and/or Ambassador Girl Scouts ONLY, if less than five Girl Scouts are in the troop, ALL must Early Bird.*

Troop must maintain at least two adult volunteers\* and five girls registered throughout the year. *For troops with Senior and/or Ambassador Girl Scouts only, if less than five Girl Scouts in their troop, ALL must be maintained and approved in by CEO or designee.*

Adult Volunteer\* Name \_\_\_\_\_

Adult Volunteer\* Name \_\_\_\_\_

Troop membership was increased during the current membership year by at least one new girl member to Girl Scouts.

Name of new Girl Scout(s) \_\_\_\_\_

## OR

Troop worked with Service Unit Recruiter or council staff to lead a recruitment table in the community to grow Girl Scouting.

Date of recruitment \_\_\_\_\_

## SAFETY

Our troop has the following in place:

Current First Aid Kit available wherever the troop gathers

Emergency Procedures visibly posted or available at all gatherings

Health History Records for all Girl Scouts in the troop on file

\*A Volunteer is an adult who has successfully completed the Girl Scout member registration and background check.

\*\* Per GSDSW, required trainings must be taken every three years.

# MANDATORY HONOR TROOP REQUIREMENTS

ALL of these requirements MUST be completed

## ADULT LEARNING

- All volunteers\* leading girls within the troop must be current with the required\*\* council trainings. Council will verify this information using your troop roster.
- Leaders and co-leaders must complete the “Successful Leader Learning Series” training in gsLearn.
- At least one adult volunteer must take an enrichment course (in person or virtual) to benefit the troop during the membership year. (Product Programs, First Aid & CPR Certification or any other required trainings do NOT qualify.)

Volunteer name \_\_\_\_\_ Course taken \_\_\_\_\_

Describe how this benefitted the troop \_\_\_\_\_

## PARENT ENGAGEMENT

- An informational in-person or virtual parent meeting was held by November 1, or within one month of the troop starting if a new troop. This meeting is to establish open two-way communication, clearly outline expectations for the year as well as troop goals. **Attach copy of dated parent meeting sign-in sheet or virtual meeting equivalent (chat roster, registration list, etc.)**

## ENTREPRENEURSHIP

- Troop participated in Fall Product program including working toward a troop goal. Our Troop Fall Product Goal was \_\_\_\_\_
- 80% of the girls in the troop participated in Cookie Product program and worked toward a troop goal. Our troop Cookie Product Program Goal was \_\_\_\_\_

## JOURNEY

- Troop began, completed, and earned the awards associated with at least one Journey.  
Name of Journey \_\_\_\_\_ Date Completed \_\_\_\_\_

## SERVICE UNIT PARTICIPATION

- A troop leader (or representative) directly affiliated with the troop attended at least six (6) of the 12-potential monthly (or 50%) Service Unit Meetings.

\*A Volunteer is an adult who has successfully completed the Girl Scout member registration and background check.

\*\* Per GSDSW, required trainings must be taken every three years.

# MANDATORY HONOR TROOP REQUIREMENTS

ALL of these requirements MUST be completed

## GIRL-LED

- The girls in the troop have planned and executed a significant portion of the troop activities appropriate to their grade level(s). (Examples: How did the girls lead their meeting, how were they involved in setting the product goals, how did they plan for ceremonies, how did they decide on expenses and budget, voting methods, etc.)

Describe the girls' portion of planning. \_\_\_\_\_

- Troop has planned and held each of the following ceremonies. List dates.

\_\_\_\_\_ Investiture \_\_\_\_\_ Court of Awards \_\_\_\_\_ Bridging

## VOLUNTEER TOOLKIT

- Logged into the Volunteer Toolkit, checked the "My Troop" tab, and made corrections as needed. **Attach a copy of final VTK Troop Roster.**
- Selected a Troop Plan from the "Explore" tab.
- Completed a badge or journey using the resources in the VTK

Which one \_\_\_\_\_

- Planned your year in Volunteer Toolkit.

## MONEY MANAGEMENT

- Troop must submit the [Bank Account Record](#) to council to keep troop bank account information current.
- Troop must have at least two unrelated volunteers\* as authorized signers.
- Troop must be in good financial standing with council year-round.
- Troop finances have been regularly shared with parents and girls.

Describe how \_\_\_\_\_

- The end-of-year Troop Financial Report was submitted by the deadline according to our council Volunteer Policy Manual.

\*A Volunteer is an adult who has successfully completed the Girl Scout member registration and background check.

\*\* Per GSDSW, required trainings must be taken every three years.

## SERVICE TO COMMUNITY

- Participated in a community service or take action project (in-person or virtual).**

Date completed \_\_\_\_\_

Describe the project \_\_\_\_\_

\_\_\_\_\_

- Created a community partnership with another organization to hold a community service project.**

Date completed \_\_\_\_\_

Name of community partner and contact information \_\_\_\_\_

\_\_\_\_\_

Describe the project \_\_\_\_\_

\_\_\_\_\_

- Participated in at least one flag ceremony outside of your troop.**

Date completed \_\_\_\_\_

Describe the event \_\_\_\_\_

\_\_\_\_\_

- Participated in a patriotic event (i.e. flag retirement ceremony, placing flags at cemeteries, parade, create your own, etc.).**

Date completed \_\_\_\_\_

Describe the event \_\_\_\_\_

\_\_\_\_\_

## ADDITIONAL HONOR TROOP REQUIREMENTS

20 of the 37 options listed must be completed.

## OUTDOOR

- Participated in at least two outdoor activities (in-person or virtual).**

Two distinct dates completed \_\_\_\_\_

Describe the activities \_\_\_\_\_

\_\_\_\_\_

- Participated in at least one overnight camping activity. (in-person or virtual)**

Date completed \_\_\_\_\_

Location \_\_\_\_\_

- At least one girl participated in resident camp at Camp Mitre Peak. (in-person or virtual)**

Name \_\_\_\_\_ Camp Session \_\_\_\_\_

- Troop has earned one of the council exclusive patches (Organ Mountains Desert Peaks National Monument Patch, White Sands National Monument).**

- At least one volunteer attended the annual Volunteer Conference. (in-person or virtual)**

Describe what you learned and brought back to your troop. \_\_\_\_\_

\_\_\_\_\_

## ADDITIONAL HONOR TROOP REQUIREMENTS

20 of the 37 options listed must be completed.

## TROOP LEADERSHIP

- Used a form of troop government that encouraged girl planning and participation throughout the year.**

Daisy Circle  Brownie Ring  Town Meeting  Patrol System

Describe the result and impact \_\_\_\_\_

\_\_\_\_\_

- The troop had at least one trained Program Aide teach them a skill OR, as a trained Program Aide(s), taught a skill to a younger troop.**

Date completed \_\_\_\_\_

Describe event. What skill was learned or taught?

\_\_\_\_\_

\_\_\_\_\_

- Girl Scout Cadette troops had at least one girl earn her Leadership in Action (LiA) Award.**

Girl Scout Name \_\_\_\_\_

- As a troop developed a Troop/Group Agreement and Kaper Chart to use at your meetings. *Include a picture of them both to turn in with your Honor Troop Application.***

- There is a certified First Aid & CPR volunteer within the troop.**

Volunteer Name \_\_\_\_\_

- By the time you submit this application your troop has more girls registered than were registered the year before.**

Troop Girl Scouts registered last year \_\_\_\_\_ this year \_\_\_\_\_.

## ADDITIONAL HONOR TROOP REQUIREMENTS

20 of the 37 options listed must be completed.



## TRADITION

**Celebrated at least one Girl Scout special day:**

- Juliette Low's Birthday (October 31) Date \_\_\_\_\_
- World Thinking Day (February 22) Date \_\_\_\_\_
- Girl Scout Birthday (March 12) Date \_\_\_\_\_

**Troop participated in activities during Girl Scout Week.**

Describe activities \_\_\_\_\_

**Troop learned about S.W.A.P's, created some and distributed them.**

- What was the S.W.A.P? \_\_\_\_\_
- How many were made? \_\_\_\_\_
- To whom were they given? \_\_\_\_\_

**Audio or video interview a Girl Scout Alumni. Make sure to include a brief biography of her and ask her the following: (in-person or virtual). [Attach link to audio or video.](#)**

1. What is your fondest memory of Girl Scouting? \_\_\_\_\_  
\_\_\_\_\_
2. What did you learn because of Girl Scouting? \_\_\_\_\_  
\_\_\_\_\_
3. How did Girl Scouting help you as an adult? \_\_\_\_\_  
\_\_\_\_\_

## ADDITIONAL HONOR TROOP REQUIREMENTS

20 of the 37 options listed must be completed.

## AWARD PROGRAMS

- At least one troop girl completed a Bronze, Silver or Gold Award. Add extra pages to describe multiple award projects as needed.**

Bronze  Silver  Gold

Date completed \_\_\_\_\_

Name of girl(s) \_\_\_\_\_

Describe project(s) \_\_\_\_\_

- At least one troop girl completed a religious award program.**

Date completed \_\_\_\_\_

Name of girl(s) \_\_\_\_\_

Describe the award \_\_\_\_\_

- Troop has submitted a nomination for Volunteer Awards.**

Who was nominated? \_\_\_\_\_

## PROGRAM PILLARS

- As a troop, completed a Life Skills Badge.**

Which one? \_\_\_\_\_ Date completed \_\_\_\_\_

- As a troop, completed a STEM Badge or Journey.**

Which one? \_\_\_\_\_ Date completed \_\_\_\_\_

- As a troop, completed an Entrepreneurship Badge.**

Which one? \_\_\_\_\_ Date completed \_\_\_\_\_

- As a troop, completed an Outdoor Badge or Journey.**

Which one? \_\_\_\_\_ Date completed \_\_\_\_\_

## ADDITIONAL HONOR TROOP REQUIREMENTS

**20 of the 37 options listed must be completed.**

## TROOP ENGAGEMENT

- Participated in an event hosted by your Service Unit. (in-person or virtual)**

Date completed \_\_\_\_\_

Name of event and description \_\_\_\_\_

\_\_\_\_\_

- Participated in an event hosted by Council. (in-person or virtual)**

Date completed \_\_\_\_\_

Describe the event \_\_\_\_\_

\_\_\_\_\_

- Planned, coordinated and went on a troop trip. (in-person or virtual)**

Date of trip \_\_\_\_\_

Describe the trip \_\_\_\_\_

\_\_\_\_\_

- Planned and held a summer troop activity aimed at maintaining interest in Girl Scouting over the summer. (in-person or virtual)**

Date of event \_\_\_\_\_

Describe event \_\_\_\_\_

\_\_\_\_\_

- Planned and held a troop hosted family event. (in-person or virtual)**

Date of event \_\_\_\_\_

Describe event \_\_\_\_\_

\_\_\_\_\_

- Created and sent a troop newsletter to troop families. [Attach a copy.](#)**

## ADDITIONAL HONOR TROOP REQUIREMENTS

20 of the 37 options listed must be completed.

## VISIBILITY IN THE COMMUNITY

- Troop participated in creating community awareness of Girl Scouting (i.e. posters/banners to display in community, submitted an article to the local newspaper, etc.).

Date completed \_\_\_\_\_

Describe your submission \_\_\_\_\_

\_\_\_\_\_

- Wrote a letter to an elected official thanking them for their support of Girl Scouts. [Attach a copy.](#)

Date completed and sent \_\_\_\_\_

- The troop took part in a recruitment event or community event to attract other girls to Girl Scouting (other than a service project). (in-person or virtual)

Date of event \_\_\_\_\_

New girls registered?  Yes  No

Describe the event \_\_\_\_\_

\_\_\_\_\_

- Created a 30 second video outlining the top five reasons girls should join Girl Scouts. [Submit a copy of it with this Honor Troop application.](#)

## GIVING BACK

- Our troop financially supported Girl Scouts of the Desert Southwest's annual giving program that supports our council and programs by donating \$\_\_\_\_\_ on \_\_\_\_\_. Make checks payable to GSDSW and mail to GSDSW, 9700 Girl Scout Way, El Paso, TX 79924.
- Our troop financially supported The Juliette Low World Friendship Fund that supports girl travel experiences by donating \$\_\_\_\_\_ on \_\_\_\_\_.

## ADDITIONAL HONOR TROOP REQUIREMENTS

20 of the 37 options listed must be completed.

# Honor Troop Questions

We, the girls of Troop # \_\_\_\_\_, deserve to be an Honor Troop because:

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We, the leaders of Troop # \_\_\_\_\_, feel our troop deserves to be an Honor Troop because:

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# Honor Troop Pledge & Acknowledgement

We, as Troop # \_\_\_\_\_ from \_\_\_\_\_ Service Unit, verify that our troop has, duly and with honor, completed the requirements to earn the Honor Troop recognition by the Girl Scouts of the Desert Southwest as completed in this packet. Electronic signatures are permissible.

<i>Printed Name</i>	<i>Signature</i>	<i>Date</i>
Troop Leader _____	_____	_____
Co- Leader _____	_____	_____
Girl Signature _____	_____	_____
Girl Signature _____	_____	_____
Girl Signature _____	_____	_____
Girl Signature _____	_____	_____
Girl Signature _____	_____	_____
Girl Signature _____	_____	_____

\*\*\*\*\*

I hereby affirm that this troop fulfilled the applicable requirements in this packet. Print and sign or use your electronic signature.

<i>Printed Name</i>	<i>Signature</i>	<i>Date</i>
Service Unit Manager _____	_____	_____
Council Staff Member _____	_____	_____

# Honor Troop Order Form

This form **MUST** be completed along with full payment in order to receive recognition.  
Honor Troop Application is **NOT** complete and will not be processed without full payment.

Troop # \_\_\_\_\_ Service Unit \_\_\_\_\_

## Honor Troop Patches & Bars

Please select one

- This is our **first time** applying for Honor Troop. First time Honor Troops will need patches AND the bars.
- We are a **repeat Honor Troop applicant**. Repeating Honor Troops **ONLY** need to order the bars (unless there are new girls earning this honor).

Honor Troop Patches \_\_\_\_\_X      \$2      =      \$\_\_\_\_\_

Honor Troop Bars \_\_\_\_\_X      \$1      =      \$\_\_\_\_\_

Additional Ribbons \_\_\_\_\_X      \$10      =      \$\_\_\_\_\_

Leader Honor Troop Patches \_\_\_\_\_X      \$2      =      \$\_\_\_\_\_

Leader Honor Troop Bars \_\_\_\_\_X      \$1      =      \$\_\_\_\_\_

**TOTAL=** \$\_\_\_\_\_

**PAYMENT DETAILS**    Cash    Check    Visa    MasterCard    Discover

Credit Card # \_\_\_\_\_ Exp Date \_\_\_\_\_

Cardholder Signature \_\_\_\_\_ CVV \_\_\_\_\_

Name \_\_\_\_\_

e-mail \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

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